

# Driving decarbonization and digitalization. Together.



## Manager, Talent Acquisition Location Tokyo

### Job description

HR

In your new role you will:

*Infineon is a competitive company within the industry, so this is a position where you can focus on recruiting.*

*The recruitment of new graduates/mid-career hires and temporary employees.*

*Job summary:*

- Recruitment plan formulation
- Job requirements definition with Hiring Manager
- Progress management of recruitment projects (for the entire team)
- Communication with global HR team
- Participate as a member of global projects
- Planning and participation in recruiting events
- Recruitment and management of fixed-term employees, etc.

### Profile

You are best equipped for this task if you have:

- **Mandatory requirements:**
  - 5 years or more of HR recruitment experience (experience in medium-sized or larger foreign companies in Japan)
  - 10 years or more of HR experience (experience in medium-sized or larger foreign companies in Japan)
  - Must have leadership/manager experience
  - Relevant laws and regulations in Japan: Persons with expertise and deep understanding of employment, labor laws, and regulations.
  - Individuals with extensive knowledge and experience in human resources, including recruitment, compliance, ATS, software applications and training.
  - Excellent communication skills (written, verbal, interpersonal) and soft skills for all levels of multinational companies.
- **JLPT N**  
**Native Japanese Speaker with excellent communication skill, JLTPN1(Required)**  
TOEIC750) / Business English skill  
(Email/Reading Manual/Conversation/Phone conversation/Teleconference, Business Negotiation)
- **Bachelor's degree or equivalent academic background in Human Resources or related field**
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### At a glance

Location:

Job ID: **HRC0812446**

Start date: **as soon as possible**

Entry level: **5+ years**

Type: **Full time**

Contract: **Permanent**

Apply to this position online by following the URL and entering the Job ID in our job search. Alternatively, you can also scan the QR code with your smartphone:

Job ID: **HRC0812446**  
[www.infineon.com/jobs](http://www.infineon.com/jobs)



## Benefits

- **Tokyo:** Wide range of training offers & planning of career development; International assignments; Different career paths: Project Management, Technical Ladder, Management & Individual Contributor; Flexible working conditions; Part-time work possible, certain conditions apply; Monthly works doctor visit, annual flus shot & medical check-up; Various restaurants in our office building; Aflac insurance from health insurance associates; Wage payment in case of sick leave

## Why Us

### **Driving decarbonization and digitalization. Together.**

Infineon designs, develops, manufactures, and markets a broad range of semiconductors and semiconductor-based solutions, focusing on key markets in the automotive, industrial, and consumer sectors. Its products range from standard components to special components for digital, analog, and mixed-signal applications to customer-specific solutions together with the appropriate software.

### **We are on a journey to create the best Infineon for everyone.**

This means we embrace diversity and inclusion and welcome everyone for who they are. At Infineon, we offer a working environment characterized by trust, openness, respect and tolerance and are committed to give all applicants and employees equal opportunities. We base our recruiting decisions on the applicant's experience and skills.

Please let your recruiter know if they need to pay special attention to something in order to enable your participation in the interview process.

[Click here](#) for more information about Diversity & Inclusion at Infineon.

The Human Resources unit helps Infineon to put its strategy into practice. We proactively tackle HR-relevant employee and management topics and take a lead role in the realization of HR-related programs, processes and activities. HR focus topics range from Leadership over Talent to Workforce and do thus improve people excellence in the whole company.

