

# Driving decarbonization and digitalization. Together.



## Manager, Talent Acquisition Location Tokyo

### Job description

HR

In your new role you will:

*Infineon is a competitive company within the industry, so this is a position where you can focus on recruiting.*

*The recruitment of new graduates/mid-career hires and temporary employees.*

*Job summary:*

- Recruitment plan formulation
- Job requirements definition with Hiring Manager
- Progress management of recruitment projects (for the entire team)
- Communication with global HR team
- Participate as a member of global projects
- Planning and participation in recruiting events
- Recruitment and management of fixed-term employees, etc.

### Profile

You are best equipped for this task if you have:

- **Mandatory requirements:**
  - 5 years or more of HR recruitment experience (experience in medium-sized or larger foreign companies in Japan)
  - 10 years or more of HR experience (experience in medium-sized or larger foreign companies in Japan)
  - Must have leadership/manager experience
  - Relevant laws and regulations in Japan: Persons with expertise and deep understanding of employment, labor laws, and regulations.
  - Individuals with extensive knowledge and experience in human resources, including recruitment, compliance, ATS, software applications and training.
  - Excellent communication skills (written, verbal, interpersonal) and soft skills for all levels of multinational companies.
- **JLPT N**  
**Native Japanese Speaker with excellent communication skill, JLTPN1(Required)**  
TOEIC750) / Business English skill  
(Email/Reading Manual/Conversation/Phone conversation/Teleconference, Business Negotiation)
- Bachelor's degree or equivalent academic background in Human Resources or related field
- 

### At a glance

Location:

Job ID: **HRC0812446**

Start date: **as soon as possible**

Entry level: **5+ years**

Type: **Full time**

Contract: **Permanent**

Apply to this position online by following the URL and entering the Job ID in our job search. Alternatively, you can also scan the QR code with your smartphone:

Job ID: **HRC0812446**  
[www.infineon.com/jobs](http://www.infineon.com/jobs)



## Benefits

- **Tokyo:** Wide range of training offers & planning of career development; International assignments; Different career paths: Project Management, Technical Ladder, Management & Individual Contributor; Flexible working conditions; Part-time work possible, certain conditions apply; Monthly works doctor visit, annual flus shot & medical check-up; Various restaurants in our office building; Aflac insurance from health insurance associates; Wage payment in case of sick leave

## Why Us

### **Driving decarbonization and digitalization. Together.**

Infineon designs, develops, manufactures, and markets a broad range of semiconductors and semiconductor-based solutions, focusing on key markets in the automotive, industrial, and consumer sectors. Its products range from standard components to special components for digital, analog, and mixed-signal applications to customer-specific solutions together with the appropriate software.

### **We are on a journey to create the best Infineon for everyone.**

This means we embrace diversity and inclusion and welcome everyone for who they are. At Infineon, we offer a working environment characterized by trust, openness, respect and tolerance and are committed to give all applicants and employees equal opportunities. We base our recruiting decisions on the applicant´s experience and skills.

Please let your recruiter know if they need to pay special attention to something in order to enable your participation in the interview process.

[Click here](#) for more information about Diversity & Inclusion at Infineon.

The Human Resources unit helps Infineon to put its strategy into practice. We proactively tackle HR-relevant employee and management topics and take a lead role in the realization of HR-related programs, processes and activities. HR focus topics range from Leadership over Talent to Workforce and do thus improve people excellence in the whole company.

