

# Driving decarbonization and digitalization. Together.



## Staff Specialist Resource Planning

### Job description

Responsible for MAL Site Headcount Management

In your new role you will:

- Responsible, coordinate & consolidate monthly headcount forecast for MAL Site
- Responsible analyze monthly headcount data based on Volume Rolling Forecast & special support function project
- Drive & collaboration with IE / SF & Operation on TCR headcount planning & NLoP Project implementation
- Compliance LTCR headcount planning methodology by BE OPC for Operations & SF
- Responsible to input headcount information in database system (BPC,etc)
- Responsible to analyze & report attendance, absenteeism, headcount planning accuracy & headcount related issue for Operations & SF
- Responsible to monitor, control & consult direct headcount hiring /deployment process by Operations & SF
- Provide coaching to junior planner for headcount planning in system/process (Subject Matter Expert)
- Continuous review and evaluate forecasting models for improvement, accuracy and automation

### Profile

You are best equipped for this task if you have:

- Bachelor Degree in Industrial Engineering & Business Management
- Minimum 3 years of related experience in planning / industrial engineering field
- Expert and good knowledge of Headcount Planning process flow
- Effective detailed analysis skill & characteristics of a good measurement
- Expert in headcount modelling & fully utilization of data in planning
- Expert to identify risk assessment of process / projects with Lean 6Sigma methodology
- Expert in IE methodology & tools. ie. PE, MMO, time study
- Advanced understanding of product / package / process
- Advanced costing budget and productivity knowledge
- Skilled in Excel VBA and Tableau

### At a glance

Location:

Job ID: **HRC0851590**

Start date: **Aug 01, 2024**

Entry level: **1-3 years**

Type: **Full time**

Contract: **Permanent**

Apply to this position online by following the URL and entering the Job ID in our job search. Alternatively, you can also scan the QR code with your smartphone:

Job ID: **HRC0851590**  
[www.infineon.com/jobs](http://www.infineon.com/jobs)



## Benefits

- **Melaka:** Wide range of training offers & planning of career development; International assignments; Different career paths: Project Management, Technical Ladder, Management & Individual Contributor; Exempt working hours are flexible within core hours (9am-12pm & 2pm- 5.15pm); Home office options for certain tasks or due to personal circumstances. Applicable to exempt employees working on office hours only; Part-time work possible for exempt employees only; Exempt staff could apply up to 3-month sabbatical leave, subject to business situation; Medical coverage; In-house clinic operates 24 hours, doctor consultation possible from 9am to 5pm; Health promotion programs; Social Recreation Center with facilities, such as gym room, squash, badminton and netball court, zumba and yoga classes, etc.; On-site Cafeteria; Paid sick leave according to law; Additional 3% to Employee Provident Fund after 10 years service with Infineon Malacca; Re-employment opportunities; Productivity incentive bonus; Bus service for shift employees ; Allocated carpark for disabled and pregnant employees

## Why Us

### **Driving decarbonization and digitalization. Together.**

Infineon designs, develops, manufactures, and markets a broad range of semiconductors and semiconductor-based solutions, focusing on key markets in the automotive, industrial, and consumer sectors. Its products range from standard components to special components for digital, analog, and mixed-signal applications to customer-specific solutions together with the appropriate software.

### **We are on a journey to create the best Infineon for everyone.**

This means we embrace diversity and inclusion and welcome everyone for who they are. At Infineon, we offer a working environment characterized by trust, openness, respect and tolerance and are committed to give all applicants and employees equal opportunities. We base our recruiting decisions on the applicant 's experience and skills.

Please let your recruiter know if they need to pay special attention to something in order to enable your participation in the interview process.

